

# General Data Protection Regulation (GDPR) (EU) 2016/679

## Data Protection Statement

Who are we? We are GM Tree Consultants. Based at 16 Farfield Drive, Lower Darwen, Darwen, Lancashire, BB3 ORJ.

We operate as Data Controller for the information you provide to us. If you have any questions about the protection of your data, please email us on: gary@gmtreeconsultants.co.uk

We will endeavour to answer all your questions quickly and transparently, however if you are not satisfied you have the right to complain to the Information Commissioners Office (ICO) about our handling of your requests about the protection of your data. Follow the link below to report a concern to the ICO. <u>https://ico.org.uk/concerns/</u>

## Taking your Data Protection seriously

We have reviewed and updated our responsibilities and procedures with respect to the General Data Protection Regulation (EU) 2016 / 679 ("GDPR") and have updated this Privacy Notice accordingly.

## Purpose for processing

We only collect personal data required to fulfil our services with you. Your data is not used for any other purposes. We have a legitimate basis for collecting this data.

Examples of the data we are required to collect are: Name, Address, contact details.

## Source of your data

We receive information about you from you. We do not receive or buy in lists of personal data from other sources.

## Recipients of your data

We do not pass on your information to any other party unless required to do so by law..

## Automated decision making

We do not undertake any automated decision making using your data, nor do we use your data for profiling or any other investigative purposes.

## Security of your data

We have taken all reasonable steps to ensure that we and our Data Processors adapt Industry standard security protection systems to ensure the security of your data. No personal data is stored in locations other than the EEA.

## Your rights under GDPR

You are entitled to ask about the data that is held about you, subject to certain exceptions. This is called a Subject Access Request (SAR). These should be made by email or in writing to the following addresses:

Email: gary@gmtreeconsultants.co.uk

Post: 16 Farfield Drive, Lower Darwen, Darwen, Lancashire, BB3 ORJ.